

**NOTES OF A WARMINGHAM PARISH COUNCIL MEETING HELD ON WEDNESDAY
22ND JANUARY 2025 AT 7.00 PM**

PRESENT: Councillors: James Richardson (Chairman), Simon Moss, Jo Price,
Robert Newton and Oliver Rowe

Parish Clerk: Gaynor Hawthornthwaite

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

No apologies.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 13TH NOVEMBER 2024

The minutes were agreed as a correct record and were signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 13TH NOVEMBER 2024

All items covered elsewhere in the agenda.

5. HIGHWAYS

There has been no update/action on the ongoing highways:

- Potholes – some of the potholes have been filled, but the PC would like to request a site visit with CEC Highways to look at the gullies that are blocked, on School Lane and White Hall Lane. The blocked gullies have been reported on Fix My Street but remain blocked and are causing flooding and potholes. The incident numbers are: **5820903** - reported in April 2024 and **3677356** - reported in July 2022.
- Following the flooding (due to the blocked drains) at the junction of White Hall Lane, the road markings have worn away. This has been reported several times on Fix My Street.
- Councillor Newton had followed up with Trading Standards the groundwork lorries that are travelling through the village over the bridge, where there is a weight limit. The PC are to follow up with CEC Highways the Weight Limit sign and whether there should also be an alternative route sign alongside this.

Action – Clerk to follow up with Cllr Wray

6. ANSA WASTE TRANSFER CENTRE TRAFFIC

The PC are to continue to monitor and review the HGV traffic movements in and around the Warmingham area.

7. WARMINGHAM PARISH COUNCIL WEBSITE

Councillor Rowe has followed up the website training with Wyehost Limited. A quotation of £50 for 90 minutes remote training for one person had been provided. The PC agreed that Councillor Rowe should arrange and attend the website training provided by Wyehost Limited. Once Councillor Rowe had been trained, he would then provide training to the Parish Council at the May 2025 meeting.

As part of the website training, Councillor Rowe will add up to date Warmingham photographs to the website.

Action – Councillor Rowe to follow up.

8. PLANNING

There were no applications for consideration.

9. FINANCE

Review of Current Financial Position

The balance on the current account on 1ST December 2024 was £6092.77.

Approval of the 2025/26 Budget and 2025/2026 Precept

In accordance with the PC's Financial Regulations (3.1-3.4) the PC considered the annual forecast of the budget for 2025/26 and for the next 3 years. Each of the fixed items and discretionary items of expenditure were reviewed in line with inflation (2%) and the levels of reserves were discussed.

The PC approved the 2025/2026 budget of **£6,817.25** and agreed that there should be an increase of 5% from last year in the 2025/26 precept request. The amount to be requested on the Precept Request form should be **£4341** for **2025/26**.

Action - Clerk to return the completed and signed 2025/26 Parish Council Precept form to CEC and to circulate the 3 year budget forecast.

The following payments were approved for a bacs payment:

- Renewal of the Data Protection Fee - £35.00 – a direct debit payment has been set up as an automatic renewal
- Invoice from Wyehost - £210

It was noted that a payment of £115.60 for the tax due on the Clerk's salary for Quarter 3 had been made since the November 2024 meeting.

10. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting:

From Chalc

- Bulletins and Newsletter
- Training Dates

From CEC

- Town and Parish Council Newsletters

11. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 12th March 2025 at 7.00 pm**.

Councillor Richardson sent his apologies for the March meeting. Councillor Rowe to chair the meeting.

ANY OTHER BUSINESS

The PC mentioned that there are currently two Warmingham Parish Councillor vacancies.

Meeting closed at 8.13 pm