

**MINUTES OF A MEETING HELD ON TUESDAY 19<sup>TH</sup> JANUARY 2016 AT 7.30 PM IN  
WARMINGHAM VILLAGE HALL**

**PRESENT:** Councillors James Richardson (Vice-Chairman) in the Chair, Jo Price, Simon Moss,  
Kevin Harding  
Councillor John Wray (Cheshire East Council)  
Gaynor Hawthornthwaite (Clerk)

There was one member of the public in attendance.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor John Richardson.

**2. DISCLOSURES OF INTEREST**

None declared.

**3. APPROVAL OF THE MINUTES OF A MEETING HELD ON 11<sup>TH</sup> NOVEMBER 2015**

These were agreed and signed by the Chairman as a correct record.

**4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> NOVEMBER 2015**

**4.1 Speed Display Unit**

Councillor Price reported that the three poles have now been installed by Cheshire East Council. The cost is £1483.

An updated quotation had been received from TWM Traffic Control Systems Ltd on 13<sup>th</sup> January 2016, based on the requirement to move the sign around all 3 sites, as follows:

1 x Mini 300 SDU Speed Sign with slow down safety message (£1755) – Already ordered  
1 x Data Collection Radar (Already ordered) (£275)  
1 x 60w Solar Panel Assembly (Already ordered) (£820)  
1 x Erect and Commission Sign (Already ordered)

3 x 12v Purple Socket Assemblies - £75.00 each  
2 x 60w Solar Panel Assemblies - £380 each  
3 x 89mm Easy Mount Clip Assemblies - £16.00 each  
2 x Erect and Commission Solar Assemblies - £50 each  
1 x Traffic Management STOP/GO Board requirement - £200 (This is because two of the locations present difficult off road parking for installation vehicles. Traffic management will also be required during installation.

TOTALLING - £1333

This quotation was agreed as per the email received from TWM Traffic Control Systems Ltd on 13<sup>th</sup> January

**4.2 EDF Liaison Meeting**

The minutes of the previous eDF meeting have not yet been received. Once received they will be circulated to all PC members. The next meeting is planned for early February. Councillors Price and Moss to attend the meeting with Councillor James Richardson. It was agreed that the funding towards a second Speed Display Unit should be discussed with eDF at the next Liaison meeting.

**5. WARMINGHAM WEBSITE**

After discussions with Upper Bridge Enterprises about a completely re-designed website on a modern and state-of-the-art platform a revised quotation of £250 has been received. It was agreed that the re-designing of the website should be confirmed with Upper Bridge Enterprises. Councillor Harding is to download and save all the photographs that are currently on the existing website.

**RESOLVED/- Councillor Price to confirm with Upper Bridge Enterprises and to check the launch date. Councillor Harding is to download and save all the photographs that are currently on the existing website.**

**6. HIGHWAYS**

The gullies and drains in the village continue to flood. It was agreed that a site meeting with John Tickle from CEC Highways should be arranged.

**RESOLVED/- Councillor Price to follow up with CEC Highways.**

**8. PLANNING**

No applications received.

Councillor Moss had attended the CEC LOCAL PLAN STRATEGY –Crewe and Middlewich Meeting

**9. FINANCE**

The Clerk reported that a cheque for the 2016 Data Registration Fee had been signed outside of the meeting as the registration was due to expire before this PC meeting

Cheques were approved and signed for:

- Village Hall Room Bookings – 2015 WPC Meetings
- Litterpicking up to 11<sup>th</sup> November 2015 – Mr D Crawford
- Redesigning the Village website – Upper Bridge Enterprises
- Contribution towards the Maintenance and Illumination of the Church Clock

**Completion of Bank Account Signatories Form**

The completed Bank Account Signatories form has now been completed by all PC members and returned to the Bank. A response is awaited from the bank.

**2016/17 Budget and Precept**

The PC considered the 2016/17 budget and agreed the increases in expenditure for the following:

- A new Village re-vamped website
- Traffic Calming measures - Speed Indicator Devices and equipment
- Insurance premium for the traffic calming equipment
- Increase in the Clerk’s salary to £1210 per annum in accordance with the National Association of Local Council Clerks and Society of Local Council Clerks Salary Scales, with effect from the 1<sup>st</sup> April 2016

Due to the increase in the expenditure for the traffic calming measures and associated costs, it was agreed that the precept should be increased to £3500

**RESOLVED/- Clerk to complete the 2016/17 Parish Council Precept form and return to CEC, circulate the agreed budget to PC members and notify the bank of the change in the Standing Order for the Clerk’s Salary. The letter to be signed by the bank signatories at the next PC meeting in March.**

**10. CLERK’S REPORT AND CORRESPONDENCE**

The following correspondence had been received and noted since the previous meeting in November:

**From CEC**

CEC LOCAL PLAN STRATEGY –Crewe and Middlewich Meeting

**From Chalc**

- Planning Training Session on 2<sup>nd</sup> February at Crewe YMCA
- Clerks and Councillors Induction Training Session on the evening of Wednesday 3<sup>rd</sup> February at Congleton in the evening

Police and Crime Commissioner meeting – 26<sup>th</sup> January at 6.30 pm – Municipal Buildings

**RESOLVED/- Councillor Moss to attend.**

**11. DATE OF NEXT MEETING**

The next meeting is to be held on **Tuesday 22<sup>nd</sup> March.**

**12. ANY OTHER BUSINESS**

Contact details for the local PCSO is to be followed up.

The meeting closed at 8.55 pm

Signed ..... Date .....

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING