

**NOTES OF A WARMINGHAM PARISH COUNCIL MEETING HELD ON WEDNESDAY
12th JANUARY 2022 AT 7.30 PM**

PRESENT: Councillors: James Richardson (Chairman), Simon Moss, Jo Price and Robert Newton
Oliver Rowe (joined the meeting remotely)

Gaynor Hawthornthwaite (Clerk) (Joined the meeting remotely)

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cheshire East Ward Member - Councillor Wray.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 3rd NOVEMBER 2021

The minutes were agreed as a correct record and are to be signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 3rd NOVEMBER 2021

All items covered elsewhere in the agenda.

5. PARISH COUNCILLOR VACANCY

Robert Newton had expressed an interest in becoming a parish councillor and had been invited to the meeting.

It was proposed and seconded that Robert be appointed as a Warmingham Parish Councillor which was unanimously agreed.

Robert was welcomed as a parish councillor and to the meeting.

6. HIGHWAYS

Councillor Rowe is continuing to liaise with the PCSO about the speeding issues in the village and how to engage with residents.

Councillor Rowe had contacted Chalc to find out more information about the Speed Survey. The PC had missed the deadline for registering for the pilot this time, but have expressed an interest in the outcome of the pilot and registered their interest if another pilot scheme is arranged this year.

Following the November PC meeting, the PC requested further details about when the last structural review of the bridge took place. Councillor Wray followed this up on behalf of the PC and a further response to the enquiry about the change in weight limit on School Lane and Crab Mill Lane is awaited from CEC Highways.

Action – Clerk to follow up with Councillor Wray.

The following highways issues that had been reported, remain outstanding:

- Following the investigatory works that had taken place on the blocked drains/gullies on School Lane, opposite School House and on White Hall Lane, there has been no update on when the major review of the drains on White Hall Lane is to be undertaken.
- Councillor Richardson had logged the replacement boundary 'Warmingham' sign on Forge Mill Lane and Hoggins Brook via the CEC Highways reporting tool but there has been no action yet.
- A change in weight limit on School Lane and Crab Mill Lane
- The flooding at the junction of White Hall Lane/Dragons Lane
- A replacement boundary 'Warmingham' sign on Forge Mill Lane and Hoggins Brook

Councillor Newton had reported two highway issues relating to signage on the highway online portal in December, but a response has not yet been received:

- 316727 the bend sign on Warmingham Road between Meadow drive and Hall Lane – reported on 8th December
- 316093 the chevron sign on the bend on Hall Lane Between Hall Lane Cottage and Hill Farm – reported on 5th December

Action – Clerk to follow up the outstanding highways issues with Councillor Wray.

Restoration of Finger Post Signs

Following the PC's support for the restoration/painting of the Finger Post signs on the corner of Hall Lane/Warmingham Lane and Crab Mill Lane, Councillor Newton is to commence the work sometime in March.

7. ANSA WASTE TRANSFER CENTRE TRAFFIC

The PC are continuing to monitor the waste transfer traffic travelling through the village.

8. HS2 DOCUMENTATION

The HS2 Crewe - Manchester hybrid Bill deposit documentation to be received by Councillor Richardson on 25th January

Action – Clerk to notify HS2.

9. COMMUNITY LITTERPICKING EVENT

The PC are to arrange a community litter pick on 13th March 2022 to start at 10.00 am from the Village Hall.

Posters have been prepared by Councillor Newton and leaflets are to be circulated around the village and put on the noticeboards.

The PC are to provide the equipment and Councillor Newton has completed a Risk Assessment, which was circulated at the meeting.

Councillor Rowe agreed to contact the Bears Paw about providing refreshments after the event and Councillors Richardson and Newton are to obtain litter bags/equipment and yellow jackets from ANSA.

Action – Clerk to follow up the PC insurance cover, Councillors Richardson and Newton to contact ANSA and Councillor Rowe to contact the Bears Paw.

10. NEIGHBOURHOOD PLAN

The work on the Neighbourhood Plan is currently on hold due to Covid-19. Work on progressing this will commence as soon as possible.

11. PLANNING

There were no applications for consideration.

12. FINANCE

Review of Current Financial Position

Prior to the meeting, the Clerk had circulated a 2021/22 accounting report with details of income and expenditure and a budget monitoring report.

- the 2021/22 budget was reviewed against the current total expenditure which was £3473.57 and the balance remaining of £5696.43. It was noted that there was no unforeseen expenditure that the PC had not budgeted for in the 2021/22 budget
- The balance on the current account on 1st December 2021 was £9763.85.
- It was noted that a Compact payment of £1150 had been received from Cheshire East Council on 19th November for Lengthsman Duties in 2022.

Approval of the 2022/23 Budget and 2022/2023 Precept

In accordance with the PC's Financial Regulations (3.1-3.4) the PC considered the annual forecast of the budget for 2022/23. The fixed items and discretionary items of expenditure

were considered as well as the proposal to build up a reserve fund for traffic calming measures. The PC approved the 2022/2023 budget and agreed that there should be no increase in the 2022/23 precept and that it should remain the same as the 2021/22 request, which was £4117.

It was agreed that as Councillor Rowe and the Clerk were unable to attend the meeting at the village hall this evening, the bi-monthly audit will be completed at the March meeting.

Action – Clerk to note as an agenda item for the March meeting.

During consideration of the budget the following was agreed:

- That the Clerk's salary be increased to SCP Point 20 of the new pay scales for 2020-21 (£13.51 per hour – 10 hours per month) in accordance with the NALC 2020/21 National Salary Award for Part-Time Clerks and a £24 per month Working from Home Allowance from 1st April 2022, totalling £159.10 gross per month.

Action - Clerk to return the 2022/23 Parish Council Precept form to CEC, circulate the agreed budget to PC members and notify the bank and payroll of the changes in the Standing Order for the Clerk's Salary.

The following cheque payments were approved for payment:

- Renewal of the Data Protection Fee - Information Commissioner £40.00
- Reimbursement – payment of a printer Cartridge – Mrs G Hawthornthwaite - £62.89
- £100 PC donation towards the servicing of the clock and payment of the invoice for the illumination of Church Clock - £316.80, totalling £416.80

Action – Clerk to arrange for the cheques to be signed outside of the meeting.

13. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting:

From Chalc

- Bulletins and Newsletter
- The Essentials of being a Good Employer ONLINE on Wednesday 2nd February at 10am support, awareness, and preparedness
- The Queens Platinum Jubilee Beacons 2nd June 2022 – The PC are considering a village event for the Queens Platinum Jubilee.
- David Kaiserman: A short briefing on Planning for Councillors on Thursday 13th January at 10am
- Lottery Jubilee funding
- Cheshire East Council - Medium Term Financial Strategy (MTFS) Consultation 17th & 20th January 2022
- NALC policy Consultation Briefing - OFCOM Postal Regulation Consultation

From CEC

- CEC Neighbourhood Planning Digital Drop-in Sessions
- Cheshire East Council - Medium Term Financial Strategy (MTFS) Consultation
- Cheshire East Local Plan - Crewe Hub Area Action Plan
- Draft Speed Management Strategy - Public Consultation
- Cheshire East Local Plan - Draft Jodrell Bank Observatory Supplementary Planning Document Consultation
- Cheshire East Council's balanced budget consultation 2022-26
- Proposal to decrease the current resource provision for children with hearing impairments at Middlewich High School from 8 to 5 pupils and increase resource provision for students with autistic spectrum condition from 12 to 15.
- CEC Neighbourhood Planning Digital Drop-in Sessions

14. DATE OF NEXT MEETING

The date of the next zoom meeting is **Wednesday 9th March 2022 at 7.30 pm**

ANY OTHER BUSINESS

No items reported.

The meeting closed at 9.20 pm