

**NOTES OF A WARMINGHAM PARISH COUNCIL VIRTUAL MEETING HELD ON WEDNESDAY
3rd MARCH 2021 AT 7.30 PM**

PRESENT: Councillors: James Richardson (Chairman), Simon Moss, Jo Price and Oliver Rowe
Cheshire East Ward Member – Councillor John Wray
Gaynor Hawthornthwaite (Clerk)

There were no members of the public in attendance.

Councillor Wray was welcomed to the meeting.

1. APOLOGIES FOR ABSENCE/NON-ATTENDANCE

Councillor Harding was not in attendance.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON 13th JANUARY 2021

The minutes were agreed as a correct record and are to be signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 13th JANUARY 2021

All items covered elsewhere in the agenda.

5. HIGHWAYS

Councillor Richardson reported that he had spoken to Richard Cooper, CEC Highways about the ditch/pothole that is in front of School House. Once this has been inspected by Richard Cooper, he will report back to Councillor Richardson.

The pothole that was opposite the school car park has now been repaired but there is still a blocked drain on Whitehall Lane/Dragons Lane. This will be reported to Richard Cooper when he reports back about the ditch/pothole in front of School House.

Councillor Wray is continuing to follow up the outstanding highway issues on behalf of the PC:
The issues that have been followed up relate to:

- A change in weight limit on School Lane and Crab Mill Lane – Councillor Wray agreed to request that this is added to the agenda for the March Area Highways Group meeting.
- The flooding at the junction of White Hall Lane/Dragons Lane
- A replacement boundary 'Warmingham' sign on Forge Mill Lane and Hoggins Brook
- Road traffic measures that could be implemented in Warmingham.

Action – Councillor Richardson to report the 3 outstanding highway issues that need attention with Richard Cooper.

Action – Councillor Wray to continue to follow up the outstanding highways issues on behalf of the PC.

6. ANSA WASTE TRANSFER CENTRE TRAFFIC

The PC are continuing to monitor the waste transfer traffic travelling through the village. It was agreed that the PC should request an update on the data for the ANSA traffic travelling through the village.

The meeting that was scheduled to discuss the waste transfer traffic with Kevin Melling from ANSA is currently on hold due to Covid-19.

Action – Councillor Richardson to follow up the ANSA traffic data with ANSA.

7. NEIGHBOURHOOD PLAN

The work on the Neighbourhood Plan is currently on hold due to Covid-19.

Councillor Rowe is proposing to start to progress the work on preparing the Neighbourhood Plan sometime in April.

8. PLANNING

There were no applications for consideration.

9. FINANCE

Review of the Financial Regulations, Standing Orders, Risk Assessment and Assets Register

Prior to the meeting the Financial Regulations, Standing Orders and Risk Assessment had been reviewed by Councillor Rowe and there were no amendments required as the Financial Regulations and Standing Orders are fit for purpose and up to date with the NALC model standards. The Standing Orders and Financial Regulations were approved by the Parish Council. The Assets Register was reviewed at the September 2020 and there were no amendments required.

Councillor Rowe reviewed the Risk Assessment and reported that no amendments are required and was approved by the PC.

The Assets Register was reviewed at the 28th September 2021 meeting. The two village hall speakers had now been removed from the register and the Assets Register was updated accordingly.

Action – Councillor Rowe to publish the documents onto the website.

The Clerk reported that the balance on the PC account as at 27th January 2021 was £8224.75. A financial report and March 2021 Budget Monitoring Report detailing the actual spend and balance remaining against the proposed 2020/21 budget had been circulated prior to the meeting.

It was noted that the Clerk had made an online payment of £80.40 to HMRC on 15th January 2021 for the tax due on the Clerk's Salary for Quarter 3.

The following cheque payments were approved for payment:

- Payroll Services Quarter 4 - £28.80 – Shires Pay Services Limited
- Reimbursement – Clerk's February 2021 and March 2021 Salary (standing order not yet updated by bank) – Mrs G Hawthornthwaite - £6.80

Action – Clerk to arrange for the cheques to be signed outside of the meeting.

Councillor Rowe is continuing to follow up the completion of the Bank Signatory form to be added as a PC account bank signatory.

10. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting:

From Chalc

- PC2-21 | MODEL DESIGN CODE
Action – Councillor Rowe to follow up to find out what is relevant to the Warmingham PC and the Neighbourhood Plan.
- Bulletins and Newsletter

From CEC

- Promotion of the 2021 census
Action – Councillor Rowe to display poster on website and Councillor Richardson to display a poster on the church noticeboard.
- Cheshire East Contaminated Land Strategy Consultation
- Air Quality Action Plan Consultation
- Council seeks views on new proposals to boost cycling and walking - News from Cheshire East

HS2 Enquiries

Consultation under clause 60 of the High-Speed Rail (West Midlands – Crewe) Bill as amended in the House of Lords.

Action – Councillor Richardson to respond on behalf of Warmingham PC

Notes of the meeting with Cheshire Constabulary 8th February 2021

11. DATE OF NEXT MEETING

The date of the next zoom meeting is on **Wednesday 12th May 2021 at 7.30 pm**. The Annual Parish Meeting will be followed by the Annual Meeting of the Parish Council.

ANY OTHER BUSINESS

Councillor Wray mentioned Cheshire East Council's decision to move from a cabinet system to a committee system from May 2021

The meeting closed at 8.15 pm