

**NOTES OF A WARMINGHAM PARISH COUNCIL VIRTUAL MEETING HELD ON WEDNESDAY
8th JULY 2020 AT 7.30 PM**

PRESENT: Councillors James Richardson (Chairman), Simon Moss and Jo Price
Gaynor Hawthornthwaite (Clerk)

There were no members of the public in attendance

1. **APOLOGIES FOR ABSENCE**
Apologies were received from Councillors Rowe and Harding.
2. **DISCLOSURES OF INTEREST**
None declared.
3. **APPROVAL OF THE MINUTES OF THE ANNUAL PARISH MEETING AND THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 13TH MAY 2020 AND 8TH JUNE 2020**
The minutes were agreed as a correct record and are to be signed by the Chairman.
4. **MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 13TH MAY 2020**
There were no matters arising.
5. **WARMINGHAM WEBSITE**
Councillor Richardson is continuing to follow up WIX.COM, as an alternative to the PC's current website.
6. **HIGHWAYS**
Councillor Price has continued to follow up the weight restriction on Crab Mill Lane with Richard Cooper, CEC Highways and the block grids, state of the roads and the overgrown hedges in the village. As no responses have been received since the last meeting, it was agreed that the PC should ask Councillor Wray to follow these outstanding highway issues up with CEC Highways.
Action – Councillor Price to follow up with Councillor Wray.
Warmingham Sign
The responsibility for the boundary sign for 'Warmingham' that is missing on Forge Mill Lane at Hoggins Brook, which is on the boundary with Cheshire West Council. is to be followed up with CEC Highways.
Action – Clerk to follow up with Highways.
7. **ANSA WASTE TRANSFER CENTRE TRAFFIC**
The PC have continued to monitor the waste transfer traffic travelling through the village. Since the last PC meeting, Councillor Price had requested a snapshot of the ANSA vehicle movements through the village for another week. A response is awaited from ANSA. A response is also awaited from Kevin Melling about the PC's concerns about the number and speed of the ANSA vehicles travelling through the village. The meeting that was scheduled to discuss this is currently on hold due to Covid-19.
Action – Councillors Richardson and Price to follow up responses from ANSA.
8. **NEIGHBOURHOOD PLAN**
To be carried forward to the next meeting in September.
9. **PLANNING**
There were no applications for consideration.
10. **FINANCE**
The Clerk reported that the PC account balance as at 30th June 2020 was £9568.28

Following further consideration of the internal auditor's 2019/20 report, the PC discussed the discretionary, fixed items of expenditure, the level of general reserves and any required earmarked reserves and updated the 2020/21 budget.

Action – Clerk to follow up the costs of a replacement Parish Council laptop.

The PC also reviewed and approved the revised format of the assets register as recommended by the internal auditor. It was noted that the audio-visual equipment and the two village hall speakers had now been transferred to the Village Hall Committee.

Action – Clerk to follow up with the Village Hall Committee to check that the audio-visual equipment and the two village hall speakers are now included in the Village Hall Committee insurance policy. Once this has been confirmed, the Warmingham Parish Council insurance policy is to be updated.

The following cheque payments were approved for payment.

- Reimbursement – payment of a toner cartridge (£67.80) and 2 large first class stamps (£1.15 x 2) and a book of 12 first class stamps (£9.12) – totalling £11.42 – Mrs G Hawthornthwaite, totalling £79.22
- Cheshire Community Action Membership for 2020/21 - £20.00
- Invoice – Painting of Church Gates, Railing and Phone Box – Mr G Davies - £970.00

Action – Clerk to arrange for the cheques to be signed outside of the meeting.

There was a discussion about what the phone box could be used for. There were suggestions about using it as a book swap, using as an information centre and to include local information about Warmingham, such as the Warmingham Walks leaflets.

Action – Councillor Price to follow up the location of the key for the phone box.

11. CLERK’S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting:

- Ground Investigation works in Warmingham Parish – it was agreed that the PC should monitor this.
- **Chalc** - Bulletins and Newsletter

12. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 16th September 2020 at 7.30 pm**, subject to village hall availability. It was agreed that a Zoom meeting would also be set up for this meeting.

ANY OTHER BUSINESS

The PC thanked PCSO Sue Holt for her village support.

The meeting closed at 8.25 pm

Signed Date

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING