

ANNUAL MEETING OF WARMINGHAM PARISH COUNCIL

NOTES OF THE VIRTUAL MEETING HELD ON WEDNESDAY 13TH MAY 2020 AT 7.30 PM

PRESENT: Councillors James Richardson (Chairman), Jo Price, Kevin Harding,
Simon Moss, Oliver Rowe

Gaynor Hawthornthwaite (Clerk)

1. APOLOGIES FOR ABSENCE

No Apologies received.

2. ELECTION OF CHAIR AND VICE-CHAIR

CHAIRMAN

It was proposed and seconded that Councillor James Richardson be nominated as Chairman. This was unanimously agreed. Councillor Richardson accepted the position of Chairman and will sign the Declaration of Acceptance of Office and return to the Clerk.

VICE-CHAIRMAN

It was proposed and seconded that Councillor Kevin Harding be nominated as Vice Chairman. This was unanimously agreed. Councillor Harding accepted the position of Vice Chairman and will sign the Declaration of Acceptance of Office and return to the Clerk.

3. DISCLOSURE OF INTERESTS

None received.

4. APPROVAL OF MINUTES OF A MEETING HELD ON 11TH MARCH 2019

The minutes were agreed as a correct record and will be signed outside of the meeting.

5. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11TH MARCH 2020

Speed Display Unit

Councillor Richardson has purchased and received the replacement post for the third Speed Display Unit and will arrange for it to be installed. The data from the traffic reports for the last 6 weeks from the other SID units are to be obtained and circulated.

RESOLVED/- Councillor Richardson to arrange for the replacement post to be installed and obtain the data from the other SIDs.

Speed Watch

Councillors Rowe and Price are to arrange for a speed watch sometime next week.

EDF Liaison Meeting

There have been no updates received from eDF.

Warmingham Website

The PC agreed at the 11th March 2020 that due to the difficulty in adding village photographs to the current website, that WIX.COM should be considered as an alternative website.

Action – Councillor Richardson to follow up.

Neighbourhood Plan

Following the last PC meeting, Councillor Rowe has been liaising with Lucy Hughes, the Community Led Planning Officer from Cheshire Community Action and Rachel Giles from the Cheshire Wildlife Trust about the process for putting together an application for a grant. Information is also awaited from Tom Evans, CEC about the designated area for the whole of the parish boundary. Once this has been received the PC can then make the application for a grant. An article about a Neighbourhood Plan is to be put in the next Newsletter.

Action - Councillor Rowe to continue to follow up.

6. APPOINTMENT OF AUDITOR FOR 2019/20

It was agreed that JDH Business Services Limited should be asked to complete Warmingham PC internal audit for 2020/21.

RESOLVED/- Clerk to advise JDH Business Services Ltd.

7. ANSA TRAFFIC

The meeting that had been arranged with ANSA to discuss the PC's concerns about the number and speed of the ANSA vehicles travelling through the village is currently on hold due to the Covid-19 Pandemic outbreak. The PC have continued to monitor the waste transfer traffic travelling through the village. Councillor Price has received a snapshot of the ANSA vehicle movements through the village for the week beginning 13th April which are to be circulated. It was agreed that Councillor Price should check with ANSA whether the 25 vehicle movements for Tuesday 14th April is an acceptable number and to request a snapshot for another week.

Action – Councillor Price to circulate the 13th April traffic report and request a snapshot for another week from ANSA.

8. HIGHWAYS

Councillor Price is continuing to follow up the responses to the outstanding highways issues with CEC. The Warmingham highway issues which were reported at the Area Highways Group meeting in September is being followed up with Richard Cooper, CEC Highways and Councillor Wray. A response is also awaited about the weight restriction on Crab Mill Lane.

Action – Councillor Price to continue to follow up the outstanding highway issues with CEC Highways and Councillor Wray.

9. PLANNING

20/1887N– Fields Farm, Warmingham Road, Warmingham CW1 4PJ: Single storey extensions to 3 No. Dwellings. There were no PC comments.

10. FINANCE

The PC account balance as at 2nd April 2020 was £10469.38. The first instalment of the 2020/2021 Precept of £2047.50 was received from Cheshire East Council on 2nd April 2020.

- **Approval of a request for a donation for the painting of the railings outside the church and the phone box**

Following the request that had been received from the Church for a PC donation towards the cost of painting the railings outside the church and the phone box, the PC agreed to obtain a quotation for the painting of the railings and also the phone box. Once the quotation has been received, this will be circulated outside of the meeting for approval.

Action – Councillors Price and Richardson to obtain a quotation.

- **Approval of Financial Regulations and Risk Assessment**

The revised Financial Regulations and Risk Assessment, which had been circulated prior to the meeting, were approved

Action – Councillor Rowe to publish on the website.

Cheques were approved and signed for:

- Insurance Renewal – June 2020 - £291.44 - Zurich Municipal
- Payroll Services – First Quarter - £28.80 - Shires Pay Services Ltd
- Stationery – A4 Copier Paper £8.43 & Jiffy Bag (£0.67) and postage for Audit Papers - £11.00, totals £20.10 – Mrs G Hawthornthwaite

11. CLERK'S REPORT AND CORRESPONDENCE

The Clerk reported that the Warmingham PC printer, which is shared with Norley PC, is no longer working. As Warmingham PC had purchased this printer, the replacement printer cartridges were paid for by Norley Parish Council (the Clerk is also Clerk to Norley PC).

At the last meeting of Norley Parish Council, it was agreed that they would purchase a replacement printer to be shared with Warmingham PC.

Warmingham PC, therefore, agreed that they would pay for the replacement printer cartridges for the new printer, when required.

12. DATE OF NEXT MEETING

The next Parish Council Virtual Meeting is to be held on **Wednesday 8th July 2020 at 7.30 pm.**

13. ANY OTHER BUSINESS

There were no items reported.

The meeting closed at 8.30 pm

Signed Date

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING