

**DRAFT MINUTES OF A MEETING HELD ON WEDNESDAY 13<sup>th</sup> NOVEMBER 2019 AT 7.30 PM IN  
WARMINGHAM VILLAGE HALL**

**PRESENT:** Councillors James Richardson (Chairman), Simon Moss, Jo Price  
and Oliver Rowe

Councillor John Wray – Ward Member – Cheshire East Council

Gaynor Hawthornthwaite (Clerk)

There were no members of the public in attendance.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Kevin Harding.

**2. DISCLOSURES OF INTEREST**

None declared.

**3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> SEPTEMBER 2019**

The minutes were agreed and signed by the Chairman as a correct record, subject to the following amendment:

Page 2 of the July Minutes:

**Review of the Level of General Reserves**

Contribution to the Defibrillator for the Village Hall – **To be agreed once the quotation for the defibrillator, cabinet and installation costs are received by the Village Hall Committee.**

**4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> SEPTEMBER 2019**

**Speed Display Unit**

Councillor Richardson is continuing to follow up the post for the third Speed Display Unit.

**RESOLVED/- Councillor Richardson to continue to follow up.**

**5. WARMINGHAM WEBSITE**

The software for the website has now been updated which enabled Councillor Rowe to add all the current Parish Council documentation and is now up to date.

**6. HIGHWAYS**

Councillor Wray reported that all the outstanding highway issues for Warmingham were reported at the recent Area Highways Group meeting. Responses are awaited about the weight restriction on Crab Mill Lane, the block grids, state of the roads and the overgrown hedges.

It was noted that there has been an increase in blue light traffic in the village recently.

**Action – Councillor Price to continue to follow up the outstanding highway issues with CEC Highways.**

**7. ANSA WASTE TRANSFER CENTRE TRAFFIC**

There has been a change in the ANSA vehicle routes and collection days and times. It was agreed that a further meeting should be arranged with Kevin Melling from ANSA to discuss the routes and numbers of ANSA vehicles driving through Warmingham and the surrounding areas. The PC continue to monitor the waste transfer traffic through the village.

**Action – Councillor Richardson to arrange a further meeting with Kevin Melling.**

**8. NEIGHBOURHOOD PLAN**

Councillor Rowe has met with Moston Parish Council and Tom Evans, CEC Neighbourhood Planning Officer, to discuss the preparations for putting together a Neighbourhood Plan. So far, there has been mixed reactions from parishioners about having a neighbourhood plan.

After considering the way forward and the support that could be provided from Cheshire Community Action in preparing a Neighbourhood Plan, it was agreed that Councillor Rowe should continue to follow up.

**Action – Councillor Rowe to continue to follow up.**

**9. PLANNING**

No applications received.

**10. FINANCE**

A budget monitoring report and an accounting statement had been circulated with the agenda which were received and noted. The Clerk reported that the balance on the PC account as at 11<sup>th</sup> September 2019 was £11418.24.

The following cheques were approved for signature:

- Website annual licence fee - £122 and Domain name annual fee - £10.50 - Total - £159 (including VAT) - Upperbridge Enterprises.
- Payroll Services – Clerk’s Salary – Shires Pay Services Ltd - £54.00

It was noted that the Clerk had made a payment of £71.46 to HMRC on 17<sup>th</sup> October 2019 for the tax due on the Clerk’s salary for the second quarter.

**11. CLERK’S REPORT AND CORRESPONDENCE**

The following correspondence had been received and noted since the previous meeting:

- Beat report for Elworth and Brereton Rural for the months of September and October 2019
- Notes from recent meeting of Police with Brereton Rural and Dane Valley parishes
- Implementation Advisory Group (central) notes 20<sup>th</sup> September
- Cheshire East Council Pre-Budget Consultation
- Chalc Bulletins and Newsletter
- After discussion about a request that had been received on behalf of Mablins Lane CP School, it was agreed that as the PC do not have a grant scheme in place, they were unable to support this request and that a reply should be sent to the enquirer.

**12. DATE OF NEXT MEETING**

The date of the next meeting is **Tuesday 7<sup>th</sup> January 2020 at 7.30 pm**, subject to room availability.

**ANY OTHER BUSINESS**

Clerk to circulate the details of the 20<sup>th</sup> November CEC Town and Parish Council Annual Conference. Councillors Rowe and Moss to attend.

The meeting closed at 8.45 pm

Signed ..... Date .....

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING