

**DRAFT MINUTES OF A MEETING HELD ON TUESDAY 30<sup>th</sup> JULY 2019 AT 7.30 PM IN  
WARMINGHAM VILLAGE HALL**

**PRESENT:** Councillors James Richardson (Chairman), Kevin Harding, Simon Moss,  
and Jo Price

Councillor John Wray – Ward Member – Cheshire East Council

Gaynor Hawthornthwaite (Clerk)

There were no members of the public in attendance.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Rowe.

**2. DISCLOSURES OF INTEREST**

None declared.

**3. APPROVAL OF THE MINUTES OF THE ANNUAL PARISH MEETING AND THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 29<sup>TH</sup> MAY 2019**

The minutes were agreed and signed by the Chairman as correct records.

**4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 29<sup>TH</sup> MAY 2019**

**4.1 Speed Display Unit**

Councillor Richardson is continuing to follow up the post for the third Speed Display Unit.

**RESOLVED/- Councillor Richardson to follow up.**

**4.2 EDF Liaison Meeting**

Councillors Richardson and Moss attended the Edf Liaison Meeting that was held last week. There were no site issues to report.

PC members are welcome to visit for a tour of the site.

**5. WARMINGHAM WEBSITE**

Councillor Rowe is continuing to update the website.

**6. HIGHWAYS**

Councillor Price has continued to follow up the weight restriction on Crab Mill Lane with Richard Cooper, CEC Highways and the block grids, state of the roads and the overgrown hedges in the village with Gillian Kidd, CEC Highways. Responses are still awaited.

**Action – Councillor Price to continue to follow up the outstanding highway issues with CEC Highways.**

**7. ANSA WASTE TRANSFER CENTRE TRAFFIC**

Councillors Richardson and Moss had a positive meeting with Kevin Melling at ANSA to discuss the routes of the ANSA vehicles through the surrounding areas. It is expected that there will be less traffic through Warmingham. A further meeting is to be held again in November/December. Any Parish Councillors are welcome to visit ANSA for a site visit.

**8. NEIGHBOURHOOD PLAN**

To be carried forward to the next meeting in September.

**9. PLANNING**

**19/2700N - TROUVILLE, SCHOOL LANE, WARMINGHAM, CW11 3QL:** Proposed side-facing single-storey extension and roof alterations – There were no PC comments.

**10. FINANCE**

A budget monitoring report and an accounting statement had been circulated with the agenda which were received and noted. The Clerk reported that the balance on the PC account as at 30<sup>th</sup> July 2019 was £8680.60.

**Review Recommendation Action from Internal Auditor's 2018/19 Report**

- **Review of Risk Assessment**

It was noted that the Risk Assessment should be reviewed and approved annually.

**Action – Councillor Rowe to review for approval at the September meeting.**

- **Review of the Level of General Reserves**

The PC considered the level of general reserves and are to quantify the reserves that had been set aside to include:

- Various traffic calming measures
- Defibrillator for the Village Hall
- New Signage
- Possible Election Costs

**Action – Clerk to add the above to the 2019/20 budget**

- **Review of the Fixed Assets**

The PC agreed that the level of assets should be reviewed at the September meeting and that the assets register should be updated accordingly.

**Action – Clerk to note for the September agenda.**

It was noted that the Clerk had made a payment of £80.56 to HMRC on 18<sup>th</sup> July 2019 for the tax due on the Clerk's salary for the first quarter.

**11. CLERK'S REPORT AND CORRESPONDENCE**

The following correspondence had been received and noted since the previous meeting:

**CEC**

Cheshire East Council Consultation on the Crewe Hub Area Action Plan and Southern Link Road Bridge Access Options.

**Chalc**

Bulletins and Newsletter

A thank you card for the £500 parish council donation towards school equipment had been received from Warmingham Primary School which was received and noted.

**12. DATE OF NEXT MEETING**

The date of the next meeting is **Wednesday 11<sup>th</sup> September 2019 at 7.30 pm.**

Apologies received from Councillor Price.

**ANY OTHER BUSINESS**

There were no items reported.

The meeting closed at 8.45 pm

Signed ..... Date .....

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING