

**MINUTES OF A RE-ARRANGED MEETING HELD ON WEDNESDAY 1<sup>ST</sup> AUGUST 2018 AT 7.30 PM  
IN SANDBACH TOWN HALL**

**(As the 11<sup>th</sup> July Parish Council meeting was not quorate, the meeting was re-scheduled for 1<sup>st</sup> August)**

**PRESENT:** Councillors James Richardson (Chairman), Kevin Harding, Simon Moss,  
Oliver Rowe

Gaynor Hawthornthwaite (Clerk)

There was one member of the public in attendance.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Jo Price and Cheshire East Ward Councillor Wray

**2. DISCLOSURES OF INTEREST**

None declared.

**3. APPROVAL OF THE MINUTES OF THE ANNUAL PARISH MEETING AND THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 2<sup>ND</sup> MAY 2018**

The minutes of the Annual Meeting of the Parish Council were agreed as a correct record and signed by the Chairman, subject to the following amendment:

It was proposed and seconded that Councillor Kevin Harding be nominated as **Vice**-Chairman.

The minutes of the Annual Parish Meeting are to be approved and signed at the meeting in September.

**Action – Clerk to note for the September meeting.**

**4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> JANUARY 2018**

**4.1 Speed Display Unit**

The cost of a new pole for an SPD Unit at the end of the village and obtaining the data from the new SID unit continues to be followed up by Councillor Richardson.

Councillor Rowe has now attended the speed watch training and has completed a village speed watch.

It was agreed that the purchase of Community Speed Watch Area signs should be followed up with Sue Holt.

**RESOLVED/- Councillor Richardson to follow up obtaining the data from the new SID and the cost of a pole for another SID at the end of the village and Councillor Rowe to follow up the cost of Community Speed Watch Area signs with Sue Holt.**

**4.2 EDF Liaison Meeting**

Councillor Richardson reported that the next meeting is likely to be sometime in September.

**4.3 Update from Parish Forum**

The Parish Council recently attended a Local Plan Communication meeting with Spatial Planning representatives at Westfields to look at any effects of proposed development within the Local Plan in the Warmingham area and to discuss Neighbourhood Planning. Councillor Richardson reported that there appeared to be no evidence of proposed developments in the Warmingham area.

It was agreed that the PC should discuss Neighbourhood Planning at the meeting in September and in the meantime would also look at Moston Parish Council's Neighbourhood Plan.

**Action – Clerk to note as an agenda item for September's meeting.**

**5. WARMINGHAM WEBSITE**

Councillor Rowe has continued to update the website and is to add a Privacy Notice.

It was noted that some of the Councillor details need to be updated, including the Register of Interest Forms and photographs.

**6. VILLAGE HALL UPDATE**

Councillor Moss reported that the building work is progressing. Currently the completion date has been put back to December.

## 7. HS2 UPDATE

Councillor Richardson had attended the HS2 meeting in Winsford recently.

The purpose of the meeting was to involve Parish Councils in the discussions about future developments and the construction of HS2.

It was agreed that the PC should continue to liaise with Moston Parish Council with regard to future HS2 developments and construction.

**RESOLVED/- Councillor Moss to liaise with Moston Parish Council**

## 8. ANSA WASTE TRANSFER CENTRE TRAFFIC

The Parish Council are continuing to liaise with ANSA following the increase in ANSA road sweepers and trucks in the village in all directions and all hours.

After discussion about the PC's continued concerns about the ANSA vehicles using the village and the weight limit on the bridge, it was agreed that this should be followed up with Councillor Wray.

The Parish Council are to be included in the distribution list for the Middlewich Liaison meetings.

**RESOLVED/- Councillor Richardson to follow up the weight limit on the bridge with Councillor Wray.**

## 9. HIGHWAYS

The bin that is currently in the Village Hall car park needs to be emptied and moved.

**RESOLVED/-Councillor Richardson to follow up with ANSA.**

## 10. PLANNING

There were no items for consideration.

## 11. FINANCE

### Approval of 2017/18 Annual Audit Return

Completion of Section 1 – Annual Governance Statement 2016/17: The PC considered points 1-8 of the Statement in Section 1, which was approved and signed by the Chairman and the Clerk/Responsible Financial Officer.

Completion of Section 2 – Accounting Statements 2016/17: The PC considered the Statement in Section 2, which was approved and signed by the Chairman and the Clerk/Responsible Financial Officer.

### Approval of Exemption Certificate

After consideration of the Certificate of Exemption, the PC agreed that as the PC annual gross income and annual gross expenditure for 2017/18 did not exceed £25,000 the PC wished to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Small Authorities) Regulations 2015. However, as the deadline of 2<sup>nd</sup> July had been missed, it was agreed that the Clerk should follow this up with the External Auditor, J Littlejohn, and report back to the PC.

**Action – Clerk to return the Certificate of Exemption to the External Auditor and to arrange for the 2017/18 Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, Certificate of Exemption and the Exercise of Public Rights Accounts to be displayed on the PC website.**

### Approval of Accounts and Internal Auditor's Report – 2017/2018

The end of year accounts were approved and the internal auditor's report was received, noted and actioned.

### Approval of the Internal Auditor for 2018/19

It was agreed that JDH Business Services Ltd should be asked to complete the Internal Audit for 2018/19.

### Approval of the Standing Orders

The updated Standing Orders had been circulated and approved outside of the meeting.

The Clerk reported that the balance on the PC account as at 26<sup>th</sup> June 2018 was £9546.76 and that the VAT repayment of £589.50 was received on 13<sup>th</sup> June.

Cheques were approved and signed for:

- Completion of 2017/2018 Internal Audit - £138.00 – JDH Business Services Ltd
- Room Hire – 1<sup>st</sup> August PC meeting – Sandbach Town Hall - £40.00

As the invoice for the last 2 months litter picking had not been received from Mr Crawford, it was agreed that once received a cheque could be signed outside of the meeting.

**12. CLERK'S REPORT AND CORRESPONDENCE**

The following correspondence had been received and noted since the previous meeting in May:

**CEC**

- Invitation to afternoon tea with Cheshire East Mayor
- Well Managed Highway Infrastructure Consultation – closing date 27<sup>th</sup> August
- Highways consultation – Maintenance Priorities
- Moston Neighbourhood Plan Consultation – 3<sup>rd</sup> July to 14<sup>th</sup> September

**Chalc**

- Bulletins and Newsletter
- Town and Parish Conference – 26<sup>th</sup> September at 6 pm at St Peter's Church Hall, Elworth
- Spatial Planning Update

**13. DATE OF NEXT MEETING**

The date of the next meeting is **Wednesday 12<sup>th</sup> September 2018 at 7.30 pm** at Sandbach Town Hall.

**Action – Clerk to book Sandbach Town Hall for the September and December meetings.**

**14. ANY OTHER BUSINESS**

The following questions were raised:

- When are the works on Forge Mill Lane Bridge going to commence?  
**Action – Clerk to follow up with Councillor Wray and Highways.**
- Is there a possibility of having a handrail on the river bridge when walking from the church on the Hill Top Cottage side, as there is quite a drop from the footpath and also a pedestrian crossing from the school to the footpath on the opposite side of the road?

It was agreed that this should be followed up with CEC Highways.

**Action – Clerk to follow up with CEC Highways.**

The meeting closed at 9.00 pm