

**DRAFT MINUTES OF A MEETING HELD ON WEDNESDAY 21st MARCH 2018 AT 7.30 PM IN
SANDBACH TOWN HALL**

PRESENT: Councillors James Richardson (Chairman), Simon Moss, Oliver Rowe
Councillor John Wray, Cheshire East Ward Councillor
Gaynor Hawthornthwaite (Clerk)

There were no members of the public in attendance.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Kevin Harding and Jo Price.

2. DISCLOSURES OF INTEREST

Councillor Moss is a Village Hall Committee member and declared a personal interest in the Village Hall item.

3. APPROVAL OF THE MINUTES OF A MEETING HELD ON 10TH JANUARY 2018

These were agreed and signed by the Chairman as a correct record.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 10TH JANUARY 2018

4.1 Speed Display Unit

Following the receipt of funding from British Salt, the second SPD Unit has now been installed. It was agreed that a letter of thanks should be sent to British Salt and an article placed in the Village Newsletter. The cost of a new pole for a SPD Unit at the end of the village is to be followed up by Councillor Richardson.

Councillor Price has continued to liaise with the local Police Unit and the Beat Manager. A date has not yet been confirmed for the speed watch training, but the speed gun has been calibrated, and is now with Councillor Price.

Councillor Richardson had circulated the latest traffic speed data from the SID on White Hall Road. It was noted that currently it is not possible to obtain the data from the new SID unit. Councillor Richardson agreed to follow this up.

It was noted that the Speed Display units are now included in the Parish Council's insurance policy.

RESOLVED/- Councillor Richardson to follow up obtaining the data from the new SID and the cost of a pole for another SID at the end of the village and to forward British Salt contact details onto the Clerk to send a letter of thanks.

4.2 EDF Liaison Meeting

Councillor Richardson reported that the next meeting is likely to be sometime in the summer.

Confirmation had been received that more work is planned on the cavity inspections and there is likely to be more traffic in the village for about a month during the inspections.

5. WARMINGHAM WEBSITE

Progress is continuing on the Clerk's training for updating the website with PC information. It was agreed that additional training, to be held in the evening, should also be arranged for all Parish Councillors.

It was noted that some of the Councillor details need to be updated, included the Register of Interest Forms and photographs.

RESOLVED/- Clerk to arrange the additional website training.

6. VILLAGE HALL UPDATE

Councillor Moss reported that the contractor had started the building work.

7. HIGHWAYS

Councillor Price had reported the pot holes along Crabmill Lane onto the CEC website.

One of the bins that was outside the Village Hall has now been moved into the school grounds and needs to be emptied.

RESOLVED/-Clerk to arrange with ANSA for the bin to be emptied.

8. ANSA WASTE TRANSFER CENTRE TRAFFIC

Following the increase in ANSA road sweepers and trucks in the village in all directions and all hours, Councillor Richardson had followed this up with ANSA.

After discussion about the PC's continued concerns about the ANSA vehicles using the village and the weight limit on the bridge, it was agreed that this should be followed up with Simon Barker – CEC

Highways Officer and a letter to ANSA about the routes being taken by the ANSA vehicles should be sent.

RESOLVED/- Councillor Richardson to follow up with CEC Highways/ANSA and Councillor Wray to forward information from ANSA about the weight limit on the bridge at the end of the village to PC members.

9. PLANNING

There were no items for consideration.

10. FINANCE

Approval of the Financial Regulations and Risk Assessment

The updated Financial Regulations and Risk Assessment were considered and approved by the PC. It was agreed that the documents should be added to the website and that a copy of the Risk Assessment should be sent to the Lengthsman.

Following the approval of the PC Financial Regulations and Risk Assessment, Councillor Rowe agreed to verify the bank reconciliations at each of the PC meetings and to complete the internal audit for 2017/18. The Clerk agreed to back up the PC electronic data on a two-monthly basis.

RESOLVED/- Clerk to circulate to all PC members and to send the Risk Assessment to the Lengthsman Both documents to be published onto the PC website.

The Clerk reported that the balance on the PC account as at 1st February 2018 was £7237.73.

Cheques were approved and signed for:

- Litter picking up to 21st March 2018 - £200 – Mr D Crawford
- Clerk's Working from Home Expenses (01.04.17-31.03.18) – (£31.06) + 2 reams of Paper (£5.00) & lever arch file (3.49) + 1st/2nd book of stamps £14.52 - Totalling £54.07 - Mrs G Hawthornthwaite
- Chalc Affiliation Fee 2018/19 - £72.00 – Cheshire Association of Local Councils
- Repair to the PC Laptop - £60 – Graham Bradford

After discussion about a proposal that a monthly working from home allowance should be paid to the Clerk, it was agreed that the Clerk should receive an allowance of £10 per month with effect from 1st April 2018 rather than claiming a one-off payment at the end of the financial year.

RESOLVED/- A letter to the bank to be sent confirming the change to the monthly standing order for the Clerk's Salary.

11. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting in November:

CEC

Bus Consultation

Moston Parish Council

Publication of the Moston Neighbourhood Plan

Chalc

Bulletins and Newsletter

Meeting of Cheshire Constabulary with Brereton Rural and Dane Valley Parishes – to be held on Monday 9th April at 7.30 pm at Holmes Chapel Community Centre

RESOLVED/- Councillor Rowe to attend.

The High Legh Ward HS2 meeting scheduled for Tuesday 20 March was cancelled and is to be rescheduled. Councillor Price had attended the previous meeting.

12. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 2nd May 2018 and is the Annual Parish Meeting followed by the Annual Meeting of the Parish Council at 7.30 pm** at Sandbach Town Hall.

13. ANY OTHER BUSINESS

It was agreed that the PC should communicate and liaise with Moston Parish Council about HS2.

RESOLVED/- Councillor Moss to liaise with Moston PC.

There was a question about details of the Middlewich Eastern Bypass.

RESOLVED/- Councillor Wray to forward details and map onto the PC.

The meeting closed at 8.40 pm

Signed Date

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING