

**DRAFT MINUTES OF A MEETING HELD ON WEDNESDAY 10TH JANUARY 2018 AT 7.30 PM IN
SANDBACH TOWN HALL**

PRESENT: Councillors James Richardson (Chairman), Jo Price, Simon Moss, Kevin Harding
Gaynor Hawthornthwaite (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Oliver Rowe.

2. DISCLOSURES OF INTEREST

None declared.

3. APPROVAL OF THE MINUTES OF A MEETING HELD ON 8TH NOVEMBER 2017

These were agreed and signed by the Chairman as a correct record.

4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 8TH NOVEMBER 2017

4.1 Speed Display Unit

Following the approval of funding from British Salt, the second SPD Unit is due to be received by British Salt soon. The cost and procedure for the installation is to be followed up by Councillor Richardson.

Councillor Price reported that she has continued to liaise with the local Police Unit and the Beat Manager regarding the speed watch training and the calibration of the speed gun. It was noted that the Police were in the village today with a speed camera.

A response is awaited from the insurance company about a revised policy that includes the Speed Display Unit.

RESOLVED/- Councillor Richardson to follow up the installation cost of the second SID and Clerk to follow up the revised insurance policy.

4.2 EDF Liaison Meeting

Councillor Richardson reported that there had been no further update about another meeting.

5. WARMINGHAM WEBSITE

Progress is continuing on the Clerk's training for updating the website with PC information.

6. VILLAGE HALL UPDATE

Councillor Harding reported that the contractor is due to move on site on 20th/22nd January and may then be able to provide a start date for the building work.

7. HIGHWAYS

The replacement signs have still not been installed.

Councillor Price has followed up the missing signs and also reported the pot holes on Crab Mill Lane with CEC Highways. A response is awaited.

8. ANSA WASTE TRANSFER CENTRE TRAFFIC

Following the increase in ANSA road sweepers and trucks in the village in all directions and all hours, Councillor Richardson had followed this up with ANSA.

After discussion about the PC's concerns it was agreed that the PC should send comments to the Middlewich Action Group and follow up with CEC Planning.

It was agreed that this item should be considered again at the next meeting.

RESOLVED/- Councillor Price to send the PC's comments to the Action Group, copying all members of the PC into the communications and Councillor Richardson to follow up with CEC Planning.

Clerk to note as an agenda item for the next meeting.

9. PLANNING

There were no items for consideration.

10. FINANCE

Approval of the 2018/19 Budget and 2018/2019 Precept

After consideration of the 2018/19 budget and the precept, the PC approved the 2018/2019 budget and agreed that due to the increase in the expenditure for the traffic calming measures and associated costs, as well as inflation costs and community projects, it was agreed that the precept should be increased to £3900.

RESOLVED/- Clerk to complete the 2018/19 Parish Council Precept form and return to CEC, circulate the agreed budget to PC members and notify the bank of the change in the Standing Order for the Clerk's Salary from 1st April 2018.

Councillor Rowe and the Clerk are continuing to work on the draft Risk Assessment and Financial Regulations.

RESOLVED/- Councillor Rowe and Clerk to continue to review the Risk Assessment and Financial Regulations and report back at the next meeting and the Clerk to follow up the costings of a lockable cabinet.

The Clerk reported that the balance on the PC account as at 1st December 2017 was £7722.51.

Cheques were approved and signed for:

- Litter picking up to 10th January 2018 - £200 – Mr D Crawford
- Data Protection Registration 2018 – The Information Commissioner - £35.00
- Room hire at Sandbach Town Hall for the November 2017 PC meeting – Sandbach Town Council - £35.00

11. CLERK'S REPORT AND CORRESPONDENCE

The following correspondence had been received and noted since the previous meeting in November:

CEC

Housing Strategy Consultation

Chalc

- Bulletins and Newsletter
- Planning and Enforcement for Local Councils – Planning 1 – 19th February at 6.30 pm at Wychwood Village Hall and Planning 2 – 19th March at 6.30 pm at Wychwood Village Hall
- Audit Training – 6th February – 11 am at the Canal Side Conference Centre, Middlewich

Following communication received from Stephen Cunningham, Engagement Advisor for HS2 Ltd about the route for Phase 2 of HS2, the Clerk had confirmed that a PC representative was available on the 5th, 6th, 7th and 8th February for a meeting. Confirmation of the date of the meeting is awaited.

12. DATE OF NEXT MEETING

The date of the next meeting is **Wednesday 21st March 2018 at 7.30 pm** at Sandbach Town Hall

13. ANY OTHER BUSINESS

There were no items reported.

The meeting closed at 8.45 pm

Signed Date

THESE MINUTES REMAIN UNRATIFIED UNTIL SIGNED AS CORRECT AT THE NEXT PARISH COUNCIL MEETING